



CITY OF WEST PARK CITY COMMISSION MEETING AGENDA

**WEDNESDAY, APRIL 16, 2025
7:00 PM
COMMISSION CHAMBER, CITY HALL
1965 SOUTH STATE ROAD 7, WEST PARK, FL 33023**

www.cityofwestpark.org

Phone: 954-989-2688 Fax: 954-989-2684

**Mayor Felicia M Brunson
Vice Mayor Joy B Smith
Commissioner Cristina R Eveillard
Commissioner Brandon Smith
Commissioner Dr. Katrina Touchstone**

**W. Ajibola Balogun, City Manager
Burnadette Norris-Weeks, City Attorney
Alexandra B. Grant, City Clerk**

City of West Park Ordinance No. 2012-05 requires all lobbyists before engaging in any lobbying activities to register with the City Clerk and pay an annual fee of \$100.00 per Resolution No. 2012-43. This applies to all persons who are retained (whether paid or not) to represent a business entity or organization to influence “City” action. “City” action is broadly described to include the ranking and selection of professional consultants and virtually all legislative, quasi-judicial and administrative action.

1. CALL TO ORDER

2. ROLL CALL

3. INVOCATION

4. PLEDGE OF ALLEGIANCE

5. PRESENTATIONS

1. **Proclamation: Child Abuse Prevention Month - Broward AWARE**

6. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION

7. ADVISORY BOARD PRESENTATIONS

1. None.

8. BROWARD SHERIFF'S OFFICE UPDATES – POLICE / FIRE DEPARTMENT

1. **Law Enforcement Monthly Statistics Report – February & March 2025**
[WP-MonthlyStats-FEB2025](#)
[WP-MonthlyStats-MARCH2025](#)

9. APPROVAL OF MINUTES

1. **February 5, 2025 - Regular Meeting Minutes**
[February 5, 2025 - Regular Meeting Minutes](#)
[February 5, 2025 - Regular Commission Meeting Minutes - Amended](#)

10. RESOLUTIONS – CONSENT ITEMS

1. None.

11. RESOLUTIONS – NON CONSENT ITEMS

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA ACCEPTING A PROPOSAL FOR EXTERNAL AUDIT SERVICES FROM S. DAVIS & ASSOCIATES, P.A. IN REPOSE TO THE CITY OF WEST PARK’S REQUEST FOR PROPOSAL NO. 25-0207; AUTHORIZING THE CITY ADMINISTRATOR TO NEGOTIATE AN AGREEMENT WITH S. DAVIS &

ASSOCIATES, P.A. IN ACCORDANCE WITH SECTION 218.391, FLORIDA STATUTES; AUTHORIZING THE CITY ADMINISTRATOR AND THE MAYOR TO EXECUTE AN AGREEMENT CONSISTENT WITH THE TERMS AND CONDITIONS SET FORTH IN EXHIBIT “A” HERETO; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-39)

[RESO. 2025-39 - West Park - Accepting Recommendation of the Auditor Selection Committee](#)
[External Audit Services Agreement](#)
[Auditor Selection Ranking Results](#)
[RFP 25-0318 - External Audit Services Submittal - S. Davis and Associates, P.A.](#)
[RFP 25-0318 - External Audit Services Submittal - CitrinCooperman](#)

2. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, DESIGNATING MCTYRE PARK AS A POINT OF DISTRIBUTION (POD) SITE FOR DISASTER RECOVERY ASSISTANCE; PROVIDING FOR REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-40)

[RESO. 2025-40 - West Park - Designating McTyre Park as a POD Site for Disaster Recovery Assistance](#)
[MEMO - Designating Point of Distribution in the Event of Hurricane Disaster](#)

3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, RESCINDING PRIOR GRANT AWARDS TO CERTAIN GRANT RECIPIENTS AND REALLOCATE PREVIOUSLY AUTHORIZED FUNDING IN THE AMOUNT OF FIVE THOUSAND FOUR HUNDRED DOLLARS (\$5,400.00) TO ASSIST CURRENT MINOR HOME REPAIR PROGRAM APPLICANTS ON THE CITY’S PROGRAM WAITING LIST; PROVIDING ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

(Resolution 2025-33)

[RESO. 2025-33 - West Park - Rescinding of Prior Grant Awards](#)
[MEMO - Rescinding Resolution Approving Minor Home Repair Grant Awards](#)
[Exhibit A - Signed Refusal Letter - Rosemene Destina](#)
[Exhibit B - Approved Resolution 2024-16](#)

4. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, RESCINDING RESOLUTION NUMBER 2023-96; AND AUTHORIZING THE CITY ADMINISTRATOR TO REALLOCATE PREVIOUSLY AUTHORIZED FUNDING OF THREE THOUSAND DOLLARS (\$3,000) TO ASSIST CURRENT MINOR HOME REPAIR PROGRAM APPLICANTS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-34)

[RESO. 2025-34 - West Park - Rescinding Reso. No. 2023-96 Minor Home Repair Grants](#)
[MEMO - Resolution Rescinding Resolution 2023-96](#)
[Exhibit A - Signed Refusal Letter - Celesten Rodgers](#)
[Exhibit B - Approved Resolution 2023-96](#)

5. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A MINOR HOME REPAIR PROGRAM GRANT AWARD TO YVES BAZILE IN THE TOTAL GRANT AWARD AMOUNT OF THREE THOUSAND DOLLARS (\$3,000.00); PROVIDING FOR REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-36)

RESO. 2025-36 - West Park - Approving a Minor Home Repair Grant Award to Yves Bazile
Exhibit A - Grant Agreement (Minor Home Repair Award - Yves Bazile)
Exhibit B - Mortgage Agreement (Minor Home Repair Award - Yves Bazile)
Exhibit C - Promissory Note (Minor Home Repair Award - Yves Bazile)

6. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A MINOR HOME REPAIR PROGRAM GRANT AWARD TO VICKY JOSEPH IN THE TOTAL GRANT AWARD AMOUNT OF THREE THOUSAND DOLLARS (\$3,000.00); PROVIDING FOR REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

(Resolution 2025-41)

RESO. 2025-41 - West Park - Minor Home Repair Grant Award - Vicky Joseph
MEMO - Minor Home Repair Grant Award - Vicky Joseph
Exhibit A - Grant Agreement
Exhibit B - Mortgage Agreement
Exhibit C - Promissory Note

7. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A MINOR HOME REPAIR PROGRAM GRANT AWARD TO DOROTHY PETERSON IN THE TOTAL GRANT AWARD AMOUNT OF THREE THOUSAND DOLLARS (\$3,000.00); PROVIDING FOR REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-42)

RESO. 2025-42 - West Park - Minor Home Repair Grant Award - Dorothy Peterson
MEMO - Minor Home Repair Grant Award - Dorothy Peterson
Exhibit A - Grant Agreement
Exhibit B - Mortgage Agreement
Exhibit C - Promissory Note

8. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A MINOR HOME REPAIR PROGRAM GRANT AWARD TO WILLIE AND ANELL CASON IN THE TOTAL GRANT AWARD AMOUNT OF THREE THOUSAND DOLLARS (\$3,000.00); PROVIDING FOR REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-43)

RESO. 2025-43 - West Park - Minor Home Repair Grant - Willie and Anell Cason
MEMO - Minor Home Repair Grant Award - Willie & Anell Cason
Exhibit A - Agreement - Minor Home Repair Grant Award
Exhibit B - Mortgage Agreement
Exhibit C - Promissory Note

9. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPROVING A MINOR HOME REPAIR PROGRAM GRANT AWARD TO PHIL DAMES IN THE TOTAL GRANT AWARD AMOUNT OF THREE THOUSAND DOLLARS (\$3,000.00); PROVIDING FOR REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-44)

RESO. 2025-44 - West Park - Minor Home Repair Grant - Phil Dames
MEMO - Minor Home Repair Grant Award - Phil Dames

[Exhibit A - Grant Agreement](#)
[Exhibit B - Mortgage Agreement](#)
[Exhibit C - Promissory Note](#)

10. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, APPOINTING REPRESENTATIVES FROM THE CITY COMMISSION TO THE BROWARD LEAGUE OF CITIES FOR THE TERM 2025-2026; PROVIDING FOR REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-45)

[RESO. 2025-45 - West Park - Appointing Representatives from City Commission - Broward League of Cities FY 25-26](#)
[Broward League of Cities - FY 25-26 Board Request Appointment](#)

11. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA SCHEDULING A PUBLIC WORKSHOP FOR WEDNESDAY, APRIL 23, 2025, AT 6:00 P.M. IN THE CITY HALL CHAMBERS; PROVIDING FOR REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-37)

[RESO. 2025-37 - West Park - Scheduling a Public Workshop on Wednesday, April 23, 2025](#)

12. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, WAIVING THE REQUIREMENT FOR A FACILITY USE AGREEMENT FOR THE USE OF MCTYRE PARK BY THE MIAMI GARDENS HOMEOWNERS ASSOCIATION FOR MONTHLY MEETINGS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-46)

[RESO. 2025-46 - West Park - Miami Gardens HOA - Use of McTyre Park](#)

12. QUASI-JUDICIAL ITEMS: RESOLUTIONS – (PUBLIC HEARING)

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, CONSIDERING A PETITION FOR A SPECIAL EXCEPTION PURSUANT TO PART II, CHAPTER 28, ARTICLE II OF THE CITY’S CODE OF ORDINANCES ENTITLED “VARIANCES AND SPECIAL EXCEPTIONS” RELATED TO AN AUTOMOBILE SALES ESTABLISHMENT TO OPERATE ON PROPERTY LOCATED ON 2401 SOUTH STATE ROAD 7, WEST PARK, FLORIDA; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE

(Resolution 2025-38)

[RESO. 2025-38 - West Park - Approving Special Exception - Rolling Cars LLC.pdf](#)
[MEMO - Special Exception - Rolling Cars LLC](#)
[Exhibit A - Application - Special Exception Request](#)
[Exhibit B - Public Noticing](#)
[Exhibit C - Zoning Map](#)
[Exhibit D - Tenant Eligibility List](#)
[2401 S. State Road 7 - NOCI](#)
[Buy Your Car Easy.com LLC](#)

13. RESOLUTIONS – PUBLIC HEARING

1. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AUTHORIZING THE CITY ADMINISTRATOR TO SUBMIT 51ST YEAR

CBDG PROGRAM APPLICATION TO BROWARD COUNTY FOR LANDSCAPING REHABILITATION FOR VARIOUS STREETS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

(Resolution 2025-47)

[RESO. 2025-47 - West Park - Authorizing CBDG Application for Landscaping Rehabilitation for Various Streets](#)

[MEMO - Community Development Block Grant \(CDBG\) - 51st Year - Landscaping Rehabilitation for Various Streets](#)

[Public Comment Ad - CDBG 51st YEAR - Landscape Rehabilitation Various Streets](#)

[Public Hearing Notice - CDBG 51st YEAR - Landscape Rehabilitation Various Streets](#)

[Draft Application - CDBG 51st Year - Landscaping Rehabilitation Various Streets](#)

14. ORDINANCES – FIRST READING

1. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, AMENDING CHAPTER 42 OF THE CITY OF WEST PARK’S CODE OF ORDINANCES ENTITLED “ZONING”, SPECIFICALLY AMENDING SECTION 42-601(G) OF ARTICLE XI, ENTITLED “OFF STREET PARKING AND LOADING” TO PROVIDE FOR TEMPORARY PARKING STANDARDS AND MAINTENANCE FOR OFF-STREET PARKING; AMENDING SECTION 42-61 ENTITLED “ENFORCEMENT, INTERPRETATION, PURPOSE AND CONFLICT” TO ALLOW REAL PROPERTY OWNERS TO REMOVE VEHICLES AT THEIR OWN EXPENSE; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE.

(Ordinance 2025-01)

[ORD. 2025-01 - Parking In Swale Areas](#)

[MEMO - Tentative Proposed Policy for Parking in Swale Areas](#)

[Exhibit A - Comparison Chart with each City's Swale Area Parking Policy](#)

[Exhibit B - Referenced Section of the City's Code of Ordinances](#)

2. AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA AMENDING ARTICLE IV, CHAPTER 32 OF THE CITY OF WEST PARK’S CODE OF ORDINANCES TO ADD NEW SECTION 32-109 ESTABLISHING CRITERIA FOR INCLUSION ON THE CITY OF WEST PARK’S PIONEER WALL; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE

(Ordinance 2025-02)

[ORD. 2025-02 - West Park - Establishing Pioneer Wall Criteria](#)

[Exhibit A - Pioneer Nomination Policy and Procedure](#)

[Exhibit B - Naming and Co-designation Policy and Procedure](#)

[Exhibit C - Pioneer Wall Nomination Form](#)

15. CITY MANAGER’S REPORT

1. **Update on Complaint Regarding Site Inspection Visit to 129 Ronald Road**
[MEMO - Update on Complaint Regarding Site Inspection Visit to 129 Ronald Road](#)
[Staff Observations - 129 Ronald Road](#)
[Permit History - 129 Ronald Road](#)

2. **Update Regarding Minor Design Adjustment Made to SW 48th Avenue Complete Street Improvement Project**
MEMO - Update Regarding Minor Design Adjustment to SW 48 Ave Street Improvement - Final Median Design Illustration
3. **Update on Drainage Improvements Along County Line Road Phase 2**
MEMO - Update on Drainage Improvements Along County Line Road Phase 2
Attachment 1 - EPA Grant Notification - 080322
Attachment 2 - County Line Road Improvement Phase 2 Site Visit
4. **Time Extension Request by Housing Foundation of America to Complete Affordable Housing Project**
MEMO - Request for Time Extension - Housing Foundation of America - Infill Affordable Housing Project
Exhibit A - Housing Foundation - Approved Development Agreement
Exhibit B - Housing Foundation - Letter of Request for Project Extension
5. **Proposed FY 2025-26 Budget Hearing Schedule & Adjustment to Tentative Meeting Calendar**
MEMO - Proposed FY2025 Budget Hearing Schedule Adjustment to Tentative Meeting Calendar
Exhibit A - Email from Broward County Property Appraiser's Office
6. **Monthly Budget Report**
Feb. and March 2025 Budget Report

16. OLD BUSINESS

1. **Update on Workshop Regarding FEMA Flood Map**
MEMO - Update on Workshop Regarding FEMA Flood Map
2. **Information Regarding MLK Committee, Inc. Event Funding**
MEMO - Information Regarding MLK Committee, Inc. Event Funding
Exhibit A - Budgeted Expenses
Exhibit B - Tax Exempt Certificate
Exhibit C - Division of Corporations Filing
Exhibit D - Permit Requirement BSO Special Detail
Exhibit E - Permit Requirement BSO Fire Marshall
3. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF WEST PARK, FLORIDA, TO APPOINT A SPECIAL COUNSEL TO INVESTIGATE WHETHER THERE IS "CAUSE" AGAINST THE CITY MANAGER FOR ALLEGED VIOLATIONS; PROVIDING FOR ADOPTION OF REPRESENTATION; PROVIDING FOR AN EFFECTIVE DATE
(Resolution 2025-13)
RESO. 2025-13 - West Park - Resolution For Cause Investigation

17. NEW BUSINESS

18. FUTURE AGENDA ITEMS

19. COMMISSION MEMBERS' COMMENTS / REPORTS

20. FOR THE GOOD OF THE ORDER

21. ADJOURNMENT

RULES OF PROCEDURE

WHO MAY SPEAK

Meetings of the City Commission are open to the public. They are not, however, public forums. Any resident who wishes to address the Commission on any subject within the scope of the Commission's authority may do so, providing it is accomplished in an orderly manner and in accordance with the procedures outlined below.

SPEAKING ON ITEMS ON THE AGENDA

- **Consent Agenda Items** - These are items, which the Commission does not need to discuss individually, and which are voted on as a group. Any Commissioner who wishes to discuss any individual item on the consent agenda may request the Mayor to pull such item from the consent agenda. Those items pulled will be discussed and voted upon individually.
- **Regular Agenda Items** - These are items, which the Commission will discuss individually in the order listed on the agenda. By majority vote, the City Commission may permit any person to be heard on an item at a non-public hearing.
- **Public Hearing Items** - This portion of the agenda is to obtain input from the public on some ordinances, resolutions and zoning applications. The chair will permit any person to be heard on the item during formal public hearings.

SPEAKING ON SUBJECTS NOT ON THE AGENDA

Any resident may address the Commission on any items pertaining to City business during the Opportunity For The Public To Address the Commission portion of the agenda. Persons wishing to speak must sign in with the City Clerk before the start of the meeting.

ADDRESSING THE COMMISSION, MANNER & TIME

By majority vote the City Commission may invite citizen discussion on any agenda item. In every case where a citizen is recognized by the Mayor to discuss an agenda item, the citizen shall step to the podium/microphone, state his or her name and address for the benefit of the city clerk, identify any group or organization he or she represents and shall then succinctly state his or her position regarding the item before the city commission. Any question, which shall be related to the business of the City and deemed appropriate by the Mayor, shall be directed to the Mayor and the Mayor shall then re-direct the question to the appropriate Commissioner or City staff to answer the citizen question which shall be related to the business of the City.

All comments or questions of the public are to be directed to the Mayor as presiding officer only. There shall be no cross conversations or questions of any other persons. **The length of time each individual may speak should be limited in the interest of order and conduct of the business at hand.** Comments to the Commission by individual citizens shall be limited to **three (3) minutes** during the citizens request period. The City Clerk shall be charged with the responsibility of notifying each citizen thirty (30) seconds before said time shall elapse and when said time limit has expired.

APPEALS

If a person decides to appeal any decision made by the board, agency, or commission with respect to

any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DECORUM

If a member of the audience becomes unruly, the Mayor has the right to require the person to leave the room. If a crowd becomes unruly, the mayor may recess or adjourn the meeting. Please turn off all cell phones and pagers.

CONTACT INFORMATION

If anyone has questions or comments about anything on the meeting agenda, please contact the City Administrator at 954-989-2688.

AMERICANS WITH DISABILITY ACT

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact the City Clerk no later than three (3) days prior to the meeting at (954)-989-2688 for assistance.